

# Playgroup Application Form 親子班申請表

Section I Information of Applicant 一、學生資料			Photo 照片
Surname 姓	Given Name 名	Preferred Name 暱稱	
Chinese Name 中文姓名	Nationality 國籍	Place of Birth 出生地	
Date of Birth 出生日期 d 日/ m 月/ y 年	<input type="checkbox"/> Birth Cert. No. 出世紙號碼 _____ <input type="checkbox"/> Passport No. 護照號碼 _____	Gender 性別 <input type="checkbox"/> Male 男 <input type="checkbox"/> Female 女	
Home Address 住址			
Email Address 電郵		Home Number 住宅電話	
First Language (Please select one) 第一語言 (請選一種) <input type="checkbox"/> Cantonese 廣東話 <input type="checkbox"/> English 英文 <input type="checkbox"/> French 法文 <input type="checkbox"/> Mandarin 普通話 <input type="checkbox"/> Others 其他 _____			
Please list (if any) health conditions involving food allergies, medication(s) taken on a regular basis, or any special learning requirements or needs. (如有) 請列明健康狀況, 包括食物敏感、長期服藥或其他學習需要			Admission for 申請入讀時間 m 月/ y 年
<input type="checkbox"/> None 沒有			

Section II Family Information 二、家庭資料		
Name of Father 父親姓名	Mobile Number 手提電話	Occupation 職業
Name of Mother 母親姓名	Mobile Number 手提電話	Occupation 職業
Person(s) to accompany your child to class: (only ONE caregiver per child is permitted to enter the classroom at any one time.) 陪同者資料 (每次只能由一位照顧者陪同幼兒上課)		
Name 姓名	Relationship 關係	Mobile Number 手提電話
Name 姓名	Relationship 關係	Mobile Number 手提電話

Cottdale   橘延		6 – 12 months old 個月				
Select preferred primary language and time 選擇教學語言及時段		Mon	Tue	Wed	Thu	Fri
English 英文   Mandarin 普通話	<input type="checkbox"/> 11:00am – 12:00pm (1 Day   2 Days)	-		-		-
English 英文	<input type="checkbox"/> 3:30pm – 4:30pm (1 Day   2 Days)	-		-		-
French 法文	<input type="checkbox"/> 3:30pm – 4:30pm	-	-		-	-

Gardendale   碧延		12 – 18 months old 個月				
Select preferred primary language and time 選擇教學語言及時段		Mon	Tue	Wed	Thu	Fri
English 英文	<input type="checkbox"/> 9:00am – 10:00am (1 Day   2 Days)	-		-		-
	<input type="checkbox"/> 11:30am – 12:30pm <input type="checkbox"/> 3:30pm – 4:30pm (1 Day   2 Days   3 Days)	-	-		-	
Mandarin 普通話	<input type="checkbox"/> 11:30am – 12:30pm (1 Day   2 Days   3 Days)	-		-		-
	<input type="checkbox"/> 3:30pm – 4:30pm (1 Day   2 Days)	-	-		-	
French 法文	<input type="checkbox"/> 11:30am – 12:30pm (1 Day   2 Days   3 Days)	-	-		-	

Exploratots   青延		18 – 28 months old 個月				
Select preferred primary language and time 選擇教學語言及時段		Mon	Tue	Wed	Thu	Fri
English 英文	<input type="checkbox"/> 9:00am – 10:30am (2 Days   3 Days)		-		-	
	<input type="checkbox"/> 2:00pm – 3:30pm (2 Days)	-		-		-
Mandarin 普通話	<input type="checkbox"/> 9:00am – 10:30am (2 Days)	-		-		-
French 法文	<input type="checkbox"/> 2:00pm – 3:30pm (2 Days)		-	-	-	

Aventots   靛延		24 – 36 months old 個月				
Select preferred primary language and time 選擇教學語言及時段		Mon	Tue	Wed	Thu	Fri
English 英文	<input type="checkbox"/> 9:00am – 11:00am (2 Days   3 Days   4 Days   5 Days)					
	<input type="checkbox"/> 2:00pm – 4:00pm (2 Days   3 Days)		-		-	
Mandarin 普通話   French 法文	<input type="checkbox"/> 9:00am – 11:00am (2 Days   3 Days)		-		-	
Mandarin 普通話	<input type="checkbox"/> 2:00pm – 4:00pm (2 Days   3 Days)	-			-	-

	Gardendale 碧延	Exploratots 青延
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## Tuition Fee 學費

Tuition fee per lesson for 2 / 4 months enrolment 報讀 2 / 4 個月每堂學費	1 day/ week 每週一堂	2 days/ week 每週二堂	3 days/ week 每週三堂	4 days/ week 每週四堂	5 days/ week 每週五堂
Cottondale   橋延	\$370 \$325	\$355 \$315			
Gardendale   碧延	\$370 \$325	\$355 \$315	\$345 \$305	\$335 \$295	\$325 \$285
Exploratots   青延		\$455 \$400	\$450 \$385	\$430 \$370	\$415 \$360
Aventots   靛延		\$550 \$485	\$530 \$465	\$500 \$450	\$485 \$430

## Section III Terms of Enrolment 三、入學條款

I understand and agree that:

- My child must be accompanied by one of the caregivers listed on the application whilst on campus. (Aventots classes require limited parental supervision.)
- If my child has allergic reactions to medicine, food or materials, I shall submit a written note to Avendale Education upon applying.
- The identification badge must be worn at all times while on school premises.
- Tuition fees are subject to change in the future. I will be notified in due course.
- My application will only be considered with a successful payment of a non-refundable registration fee of HK\$500.
- The school will accommodate my preference as much as possible, but an alternative class may be offered if required. Class scheduling is at the discretion of Avendale Education. Parents/ guardians will be notified in advance of any changes.
- The Letter of Acceptance will be issued upon a successful application.
- All fees are payable by cheque or bank deposit.
- Tuition fee is charged on a per lesson basis. No tuition fee is charged during the school holiday period.
- Four months enrolment tuition fee is available for prepaying for four months or more in one single invoice.
- The minimum enrolment is two full calendar months. For mid-month enrolment, the minimum enrolment is the partial month along with two full calendar months.
- Your child's enrolment will be considered to be continuous and must be paid prior to classes.
- To withdraw from the programme, you will need to give us at least one full calendar month notice in writing (please request the Withdrawal Form from the school office). Notice of withdrawal is only accepted after commencement of the school year (September) until the end of the school year (June). After withdrawals, any re-enrolments will require a new application and registration fee.
- After full notice for withdrawal is given, a refund of remaining value will be made.
- Playgroup programmes operate on school days only, please refer to Avendale's Playgroup and Enrichment calendar, available on our website (<http://avendale.education/admissions>). There will be no make up lesson, tuition adjustment or refund for cancellation of any lesson that occurs due to circumstances beyond the control of Avendale Education. Such circumstances may include, but not limited to, when Tropical Cyclone Warning Signal 3 or above are hoisted; when Red or Black Rainstorm Warnings are issued; and other unforeseen closure advised by various HKSAR government departments or due to accidental circumstances.
- Should I wish to cancel a class for my child, I must call in to apply for leave. One make up playgroup lesson is permitted per month. To be eligible for a make up playgroup lesson, a doctor's note must be provided following my child's return to class. Each make up lesson must be used within 30 days of cancelled lesson. Unused make up lesson(s) may not be accumulated, carried over or be eligible for fee adjustments or refund. All other absences, including personal leaves, will not result in make up lessons, fee adjustments or refund.
- Rescheduling a class to a different date in the same calendar month, an administrative fee of \$80 will be charged for each lesson. (A class Change Form is available from the school office.) Avendale Education reserves the right to accept the change.
- I give consent to Avendale Education to record video and photo of my child(ren) and assigned caregivers during class to be used in our online learning, portfolio.
- I understand that it is the express intent of Avendale Education to provide for the safety and protection of my child(ren), and in consideration for allowing my child(ren) to play with the equipment. I hereby release Avendale Education and its affiliated companies, their employees, and owners from all liability for any and all damages and injuries suffered by my child(ren) while playing with/on the equipment.
- I also affirm that I now have and will continue to provide proper hospitalization, health, and accident insurance coverage, which I consider adequate for my child(ren) protection and my own protection. I also understand that my child(ren) must be under the supervision of one of the caregivers listed on this application at all times they are playing with/on the equipment.
- Avendale Education reserves the right of the final decision in case of any disputes.
- These terms and this acknowledgement of risk and waiver of liability, having been read thoroughly and understood completely, is signed voluntarily as to its content and intent.

Signature of Parent/ Guardian

父母 / 監護人簽名

Name of Student

學生姓名

Name of Parent/ Guardian (please print)

父母 / 監護人姓名 (請用正楷填寫)

Date

日期

## Section IV Submissions of Documents 四、遞交文件

Please submit application by post or in person to **1-2 Floor, 554-560 Queen's Road West, Sai Wan** along with the following documents:

- Signed and completed application form
- 2 passport photos (approx. 50mm x 40mm)
- Cheques payable to **Avendale Education Limited** (Please write student name on the back of the cheque)
- HK\$500 non-refundable registration fee
- Tuition fee

請將以下文件郵寄或遞交至西環校舍：

支票抬頭 **Avendale Education Limited** (請在支票背後寫上學生姓名)  學費

填妥的報名表  兩張證件照片 (約 50x40 毫米)

註冊費用港幣五百元 (一旦繳交恕不退還)

How did you find out about Avendale? 你從哪得知雋延的信息?

- Family / friends 親友  Newspaper / magazine 報刊 / 雜誌  Online 網絡  Open Day 開放日  Fair 展會  Others 其他 \_\_\_\_\_